

St. Joseph Central Catholic High School

2021-2022 Re-entry Plan

Revised January 2022



INTRODUCTION

Dear St. Joe Families,

This handbook aims to provide parents, students, teachers, and staff members with a comprehensive overview of the policies and procedures that St. Joseph Central Catholic High School has put into place to increase the safety and well-being of our school community during the COVID-19 pandemic. St. Joseph Central Catholic High School's Re-entry Plan has been created based on the guidelines released by the Diocese of Wheeling-Charleston, CDC, West Virginia Department of Health and Human Resources, the West Virginia Schools Re-entry Toolkit, and Cabell County's Health Department. This document may be subject to change as more knowledge of the virus becomes known, and changes in procedures and protocols are announced at the state level.

It is essential that all members of the St. Joseph Central Catholic High School community strictly adhere to the policies and procedures as outlined in this handbook. Your cooperation is greatly appreciated.

Re-entry

St. Joseph Central Catholic High School established a Re-entry Task Force committee charged with the responsibility to obtain federal, state, and county guidelines and to work diligently to develop a re-entry system that allows flexibility and transparency while prioritizing the health and safety of our school community.

Safety Precautions and Accommodations

These safety implementations will allow us to minimize exposure and continue with a 5-day school week.

- Contactless thermometers at points of entry as needed
- Hands sanitized at arrival, dismissal, and regularly throughout the day while in and out of the classroom
- Hand sanitizer in each room along with regular hand washing
- Sanitation of student desks, tables, and surfaces
- Updated school restrooms with hands-free sinks, toilets, and towel dispensers
- Use of face coverings by all students, staff, and essential visitors as required
- Added time to classroom arrival to reduce student traffic
- Essential physical plant visitors will be kept to a minimum
- Teachers will rotate to classrooms, when applicable
- Student transitions will be staggered, when applicable
- Continued use of water bottle filling stations
- Students will be required to bring their own lunch, or order lunch via the school's hot lunch program
- No lunch deliveries will be permitted by a restaurant or by a parent to avoid cross-contamination and reduce traffic

Face Coverings

Students, faculty, staff, and essential visitors must wear face masks at all times when social distancing standards cannot be achieved unless medically waived. Parents must furnish the school with a medical letter from the student's physician detailing medical reasons that prevent wearing a mask. Students may purchase their own facemask or St. Joe's facemask options.

LOGISTICS

All parents should take the temperature of their own students before sending them to school. If there is any concern about health, keep your child at home. If a child exhibits the following symptoms, they are to remain home:

- Fever
- Chills
- Shortness of breath or difficulty breathing
- New cough

- New loss of taste or smell
- Fatigue
- Muscle or body aches
- Headache
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

People with COVID-19 may have a wide range of symptoms - ranging from mild to severe illness.

St. Joseph Central Catholic High School follows the Cabell County Health Department COVID-19 guidelines regarding illnesses, exposure, and quarantine.

SCHOOL BUILDING

In order to maintain a safe environment for our students and staff, the following precautions and measures will be implemented daily.

Student Arrival

The school building will open at 7:30 a.m. Students will enter the school by the main front entrance. Two faculty members will be present at the entrance door to check the student's temperature with contactless thermometers before entering the building if applicable. Parents may need to wait until the student is admitted to the building in case the student needs to be sent home due to a fever. Students with a temperature higher than 100°F are not permitted to enter the building and may not return for 72 hours after the fever breaks, and the student's health conditions improve. St. Joseph Central Catholic High School will adhere to the CDC and Cabell County Health Department guidelines regarding returning policies of students.

Once the student enters the building, they must clean his/her hands using the hand sanitizing stations that will be placed by the door for students to clean their hands. Floor mats will also be placed at the front door for students to wipe their feet before entering the building. Students are to report to the first lesson of the day upon arrival. Students may not converge in the hallway or stairwells.

Until further notice, students, faculty, staff, and essential visitors must wear face coverings at all times unless medically waived.

Hallways and Stairwells

Students must maintain social distancing requirements at all times. Students must be respectful of each other's need to access lockers and wait for appropriate times to access their own locker. Locker access will be staggered to reduce the congregating of students in one area. Regular cleaning of handrails and doors will be maintained by school personnel.

Bathrooms

All bathrooms will switch to sensor toilets and faucets to avoid contact with the surfaces. All bathrooms will be cleaned regularly. Additional cleaning of doorknobs, handrails, and door handles will take place throughout the day.

Sanitizing stations

In addition to the hand sanitizer stations placed by the front and back door, wall-mounted hand sanitizing stations will be placed throughout the building and in each bathroom on all three floors. Students are encouraged to regularly sanitize their hands throughout the day.

Lunch

During this pandemic, the cafeteria will be used for one grade level for lunch purposes. The gym will house two grades in the two bleachers. The smallest grade level will be located on tables in the hallway.

Students may continue to order their lunches through the school's hot lunch program. Students are NOT permitted to order food for delivery or have lunches dropped off to reduce traffic and disruption to the school's instructional schedule.

During the pandemic, all large gatherings and assemblies that do not allow for social distancing to take place will be suspended.

Computer Labs

The Computer Lab will be sanitized regularly. The school will increase the number of one-to-one devices to avoid the sharing of technology devices. The school's zSpace laptops and STEM equipment will also be sanitized regularly.

Parents and Visitors

St. Joseph Central Catholic High School will limit the entrance of parents and nonessential visitors and activities, groups, or organizations in order to reduce foot

traffic. Parents wishing to contact their child's teacher can be achieved through virtual meetings.

Parent/Guardian Contract

- Parents/Guardians must check the child's temperature before bringing their student(s) to school. If you think your child(ren) might be sick, be proactive, and keep them at home. The administration of medicine to reduce temperature is not permitted.
- Per the Health Department, if you or a family member within the household is being tested for COVID-19, your student is not permitted to be in the school until negative results are obtained.
- Parents/Guardians or visitors will be limited.
- Parents/Guardians must ensure students are sent with all materials each day.
- Parent/Guardian meetings will be held virtually when possible.

Student Sickness/Quarantine Contingency Plan

Students

Students who are required to quarantine can access their assignments via Google Classroom. All assignments will be posted by 8:00 a.m. to Google Classroom. Assignments will be due by 8:00 a.m. the following day or at the designated date set by the teacher. Teachers and students will utilize emails and the Zoom meeting platform to communicate when needed. Teachers will be notified if a student is required to quarantine.

Virtual Academic Learning Environment (Snow Day/Mandated)

St. Joseph Central Catholic High School will utilize Google Classroom to post assignments and Zoom meetings to connect with students virtually. All assignments will be posted by 8:00 a.m. to Google Classroom. Student assignments will be due by 8:00 a.m. the following day or at the date indicated by the teacher. Students will be considered in attendance providing all assignments have been submitted by the teachers' designated time. Virtual learning options will be revisited regularly, and changes may occur at the end of each grading period.

Students

Students that do not have access to a computer at home will be permitted to sign out one of the Chromebooks from school. Students will be responsible for the equipment and will return it to school in the same condition as it was lent to him/her before the contingency.

All students must ensure to collect all their belongings and books before leaving school.

The Virtual Academic Handbook will be followed during the virtual school.

Teachers

Teachers must collect all equipment (computers, iPads, document cameras, etc.) as well as books required to continue the learning process in a virtual environment.

Protocol for Positive Case

The school must be notified immediately of the positive case.

Protocol pertaining to COVID-19 positive cases will be followed by the procedures outlined by the Department of Health and Human Resources and Cabell County's Health Department.

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- Protocol pertaining to COVID-19 positive cases will be followed by the procedures as outlined by the Department of Health and Human Resources and Cabell County's Health Department.
- If a child or staff member develops a fever (100°F or above), cough, shortness of breath, gastrointestinal upset, new loss of taste/smell, muscle aches, or any of the other signs associated with COVID-19, they will be sent home as soon as possible. That member will be placed in a designated private room, isolated from others, until a family member can pick them up. All areas of the school that the sick person was exposed to, will be cleaned and disinfected, per CDC guidelines.
- Per Cabell County Health Department determination, exposed students and staff may be required to self-isolate for a period of time. This dismissal period allows time for our local health officials to gain a better understanding of the COVID-19 situation within the school.
- COVID-19 protocols are subject to change

COVID-19 Exposure: Students, regardless of vaccination status, who have been exposed to COVID-19, are permitted to attend school provided they are not displaying any symptoms. St. Joseph Catholic School maintains a universal mask policy.

Positive Cases: Students testing positive for COVID-19, regardless of vaccination status, must isolate for five (5) days per CDC recommendation. The student may return to school five (5) days after the first day of testing positive only if they are symptom free.

Parents must notify the school office in order for school assignments to be collected.