

Anticipated or Extended Release Form

St. Joseph Central Catholic High School
600 13th Street Huntington, WV 25701
Phone: 304-525-5096 Fax 304-525-0781

I, _____, request the
Release of my child/ren _____

from St. Joseph Central Catholic High School for the following reason:

_____ trip/vacation (submit educational components of trip if applicable)

_____ family emergency _____ mission based _____ other

The dates are: _____

I understand that class instruction is valuable and realistically cannot be duplicated for my child after an absence. Please be aware that:

- Assignments WILL NOT be sent home in advance unless designated by the principal for unforeseen or unusual circumstances.
- It is my responsibility to oversee completion of all missed assignments.
- Completion of work will be made up one day for each day missed.
- I understand that the days absent will count as unexcused on my child's records.

Parent/Guardian Signature: _____

Principal: _____ Date _____

Comments: _____

