



College Visitation Form

St. Joseph Central Catholic High School
600 13th Street
Huntington, WV 25701
Phone: (304) 525-5096 Fax: (304) 525-0781

Juniors and seniors wishing to visit colleges during a scheduled school day will not be penalized for attendance purposes if they do not exceed a total of three (3) days (1 day may be used during the junior year or all three (3) used during senior year).

Requests must be made at least 48 hours prior to the visit for approval by the principal, guidance counselor, and/or assistant principal. Students must return to school with this form filled out properly and accurately. Visits must be completed by April 15.

This part of the form must be completed 48 hours prior to the college visit.

_____ Grade _____ has requested permission for an excused
(Student Name)
college visit to _____ on _____
(College Name) (Date)

(Signature of Principal/Counselor/Assistant Principal)

A representative from the school visited should complete this part of the form.

_____ visited _____
(Name of student) (Name of school)
on _____
(Date)

ATTACH BUSINESS CARD BELOW

(Authorized Signature)

College Representative Phone Number

PLEASE RETURN THIS FORM TO THE OFFICE IMMEDIATELY UPON RETURN TO SCHOOL!